



Brought Forward

Total amount of fare charges herein \_\_\_\_\_

Road Mileage as under (if travelled by road)

Miles @ Rs. \_\_\_\_\_

Miles @ Rs. \_\_\_\_\_

Total Days \_\_\_\_\_ for which daily allowance claimed as under:-

(A) for \_\_\_\_\_ Days @ Rs. \_\_\_\_\_ Rs. \_\_\_\_\_

(B) for \_\_\_\_\_ Days @ Rs. \_\_\_\_\_ Rs. \_\_\_\_\_

Actual Expenses (Detail Overleaf) \_\_\_\_\_

Total

Rs. Ps.


(A) T.A. / D.A. Advance if any \_\_\_\_\_ Rs. \_\_\_\_\_  
(B) U.S.C. Vehicles charger if used \_\_\_\_\_ Rs. \_\_\_\_\_  
(C) Other deductions \_\_\_\_\_ Rs. \_\_\_\_\_

Total

Net Claim / Balance refundable

Approved

(Signature of Approving Authority)

(Signature of verifying Authority)


1. Certified that I traveled in the class to which entitled according to the existing Rules and Regulations of U.S.C. And I have claimed actual additional expenditure incurred by me in the interest of U.S.C.

2.

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(Signature of Claimant)

(Space to be used by Accounts Section)

T.A. / D.A. Bill checked and passed for payment / refund of Rs. \_\_\_\_\_

(In words Rupees \_\_\_\_\_)

Checked by

Audit Manager  
Account Officer